

ALPHA TAU OMEGA 2025-2026

ANNUAL REPORT & AWARDS APPLICATION

DUE: MAY 1, 2026

TRUE MERIT

To be considered for True Merit, chapters must meet these standards and guidelines:

- Chapters must at least meet their school's All Male Average or achieve a 3.0 GPA.
- Chapters must be financially current with payment to the National Fraternity.
- Chapters must submit a completed Certificate of Compliance signed by all requisite officers. Failure to do so can affect your ability to be considered for awards.
- Chapters must attend ATO National Programs as prescribed.
- Chapters must demonstrate consistently using Chapter Builder throughout the year.
- A Health & Safety violation is NOT grounds for an immediate disqualification, but is determined by how well the chapter responds to the incident.

CERTIFICATION

We hereby certify that the information contained within this report is correct and accurately reflects the programs and status of the chapter.

SCHOOL (University/College)

CHAPTER (Insignia)

**BOARD OF TRUSTEES CHAIRMAN
(Signature)**

**CHAPTER PRESIDENT
(Signature)**

**CHAPTER SECRETARY
(Signature)**

INSTRUCTIONS

THE ANNUAL REPORT IS REQUIRED BY THE CHAPTER TO REMAIN IN GOOD STANDING.

The Executive Directives of the Alpha Tau Omega Fraternity, Section 5-15 states:

“Each chapter shall submit to the Chief Executive Officer, over the signature of its President, Secretary and Chairman of the Board of Trustees, an Annual Report upon forms provided by the Chief Executive Officer.”

REQUIREMENTS:

1. Read and fill in each section of the Annual Report. **The chapter is required to fill out the Annual Report**, regardless of the desire for chapter awards.
2. Do not put the report or supporting documentation in an elaborate binder (e.g.—no page protectors or plastic sleeves). Fasteners, metal clips, rings or friction binders are recommended. **Pages must be readily removable.**
3. Provide as many relevant details and supporting documents as possible. **Do not use a single page for a single item** (e.g.—individual posts on X, Facebook & Instagram posts/updates, photos, Roadshow posts).
4. **The Annual Report must not exceed 200 pages (not counting chapter bylaws).**
5. **CERTIFICATE OF COMPLIANCE: Indicated members and officers must read, sign, and return the included Certificate of Compliance regarding the ATO Health and Safety Policy. Failure to have all required signatures and information on the Certificate of Compliance can result in not being eligible for True Merit.**
6. Send the completed Annual Report to the **Alpha Tau Omega National Fraternity Headquarters** and have a copy made for the chapter Board of Trustees. **The report must be postmarked no later than May 1, 2026.** *All parts of this report will be kept at the Alpha Tau Omega National Fraternity Headquarters and sent to the ATO Archives for historical purposes.*

RETURN TO ATO NATIONAL FRATERNITY HEADQUARTERS VIA FEDEX OR UPS REQUIRED SIGNATURE MAIL:

**ALPHA TAU OMEGA NATIONAL FRATERNITY
ATTN: ANNUAL REPORT
333 NORTH ALABAMA ST, SUITE 220
INDIANAPOLIS, IN 46204**

YOUR REPORT MUST BE POSTMARKED NO LATER THAN MAY 1, 2026

CHECKLIST

THIS CHECKLIST IS BROKEN DOWN INTO SECTIONS TO HELP COMPILE THE ANNUAL REPORT. IT LISTS SUPPORTING MATERIALS AND ATTACHMENTS THAT SHOULD ACCOMPANY THE REPORT AS DOCUMENTATION.

CHAPTER OVERVIEW

- True Merit Essays

NOMINATIONS

- TAC Nomination
- Letters of Recommendation

WHO YOU RECRUIT

- Written 365 Recruitment Plan
- STUDS Profile
- Sample Recruitment Materials
- ChapterBuilder Snapshot

HOW YOU EDUCATE

- Written Membership Education Plan
- Leadership Development Programming
- List of Educational Programs Sponsored/Attended

EMPOWERING THE JUDICIAL BOARD

- Chapter Bylaws
- Member Accountability Program

ENGAGING THE RITUAL

- List of Chapter Brotherhood Programming and Events
- Ritual Programming/Events
- Spiritual Programming/Events
- List of Chapter Brotherhood Awards

WHO YOU ELECT

- Sample of Executive Board/Chapter Minutes
- Finances**
 - Total Accounts Payable
 - Complete Chapter Budget
- Academics**
 - Community Grade Report
 - Written Academic Program
- Alumni Relations**
 - Alumni Programs and Events
 - Alumni Communication Material
 - Board of Trustees Information
 - Alumni Association Information
- Community Relations**
 - Chapter Contribution Breakdown
 - Signature Event
 - CrowdChange Snapshot
- Public Relations Programs and Events**
 - Chapter Communication Program and Strategy
 - Promotional Materials
 - Parents/Faculty Programs and Events
- House Manager**
 - Fire Safety Compliance
 - Chapter's Strategic Plan
 - Campus Awards
 - List of Campus Involvement and Activities
 - Roadshow Summary
- Additional Information**
 - Completed General Information Sheet
 - Additional Information Sheet
 - Signed Certificate of Compliance

HINT *This Checklist does not limit the chapter from submitting other material.

CHAPTER AWARDS

TRUE MERIT

The chapter must display significant leadership and participation in National Fraternity Programs and campus organizations. The chapter must have solid financial practices, social service programs and Health & Safety programming to enhance a positive ATO experience for all members. True Merit award recipients are determined by the National Fraternity Selection Committee based on the Annual Report and current knowledge of chapter operations.

TRUE MERIT HONORABLE MENTION

The chapter must meet the award criteria and show overall improvement in chapter operations, campus involvement, recruitment and communications. True Merit Honorable Mention award recipients are determined by the National Fraternity Selection Committee based on the Annual Report and current knowledge of chapter operations.

EXCELLENCE AWARDS

These awards are given to ATO chapters that demonstrate general improvement in chapter operations in a particular chapter operation that deserves merit. Awards are based on statistical performance standards and include: Scholarship, Social Service, Communication and Recruitment.

SCHOLARSHIP

Top scholarship and runner up awards are given to chapters with the highest academic performance.

SOCIAL SERVICE

These awards recognize the chapters with the most effective social service programs and charitable giving programs. The Elevate Award recognizes for

outstanding service to community is a spirit of services to others through a well-conceived and implemented chapter social service program. The Erskine Mayo Ross IMPACT Award for Outstanding Charitable Giving recognizes chapters who exemplify outstanding charitable giving in their communities and beyond.

COMMUNICATION

The Gold, Silver and Bronze Communication Awards go to the top three chapters displaying excellence in communication. Communication Awards are selected by the Communication Awards Selection Committee based upon the Annual Report and current knowledge of chapter operations. This award is based on Roadshow participation; social media; and communication to alumni, parents and campus/community.

COURAGE AND HONOR

The Courage and Honor Award recognizes individuals who have displayed acts of bravery, perseverance, and integrity in the face of adversity. This award honors men who have gone above and beyond the call of duty to stand up for what is right. It includes but is not limited to ATO Brothers who have withstood challenges in their own personal lives and have used these obstacles to engage chapters to serve the greater good.

THOMAS ARKLE CLARK AWARD

The Thomas Arkle Clark Award annually recognizes Alpha Tau Omega's most outstanding senior candidates for undergraduate degrees. It was established as an incentive for young brothers to seek excellence in scholarship, leadership, service, and the personal qualities of character, integrity, and responsibility.

CHAPTER OVERVIEW

ATO Annual Report - Essay Questions

The following essay categories are designed to capture the full story of your chapter, who you are, how you operate, and the impact you make on your campus and within Alpha Tau Omega. Each category represents a key area of your chapter. For your submission, please complete one essay per category, responding directly to the questions provided in each section. Share real examples, meaningful stories, and concrete outcomes. This is your opportunity to showcase what makes your chapter True Merit.

ATO Chapter Culture

1. How would you describe your chapter's culture? What behaviors, traditions, and standards define who you are?
2. How does your chapter intentionally communicate its culture to pledges/new members, and why is it important that they understand it early in their ATO journey?
3. Describe the impact of Founder's Week (FA) and Strong Bond Week (SP) on your chapter.
4. How has your chapter engaged with and utilized ATO's True Men programming this year?

ATO Brotherhood

1. What specific actions does your chapter take to strengthen relationships among brothers?
2. How does your chapter keep upperclassmen (especially seniors) engaged? Be specific and provide examples.
3. How would you describe your chapter's engagement during initiation or other components of ATO Ritual?
4. What would your campus be missing if ATO were no longer present?

ATO Growth System

1. How does your chapter approach open (year-round) recruitment, and what specific initiatives or programs have been most effective? Share examples and outcomes.
2. How do you communicate your chapter's values and the "why" behind your Signature Event during recruitment and throughout the year? Describe how this message shows up in both words and actions.
3. How are new members told why they received a bid, and what impact did this process have on their connection to ATO and your chapter?
4. How does your chapter leverage ATO and campus resources to support member development — and how does this work ultimately benefit your campus community?

College Man Development

1. How does your chapter support the personal and professional growth of its members?
2. How many men from your chapter attended ATO/Campus leadership programs this year? What impact did these experiences have on the individuals and the chapter?
3. What significant challenge ("thorn") did your chapter overcome this school year, and what did you learn from it?
4. How are emerging leaders identified and developed within your chapter, and how has this impacted your brotherhood this year?

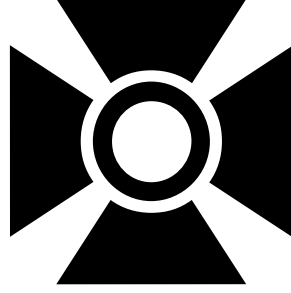
True Merit

1. What does being a True Merit Chapter mean to your brotherhood?
2. What are the three biggest achievements of your chapter this school year?

LETTERS OF RECOMMENDATION:

Please enclose any letters of recommendation for the chapter. Examples include, but are not limited to: school administrators, faculty and staff; community leaders; Board of Trustees members and parents.

In addition to advisors, alumni, parents and other people who know the chapter well, it is impressive to see chapters provide letters of recommendation from prominent figures such as university/college presidents, politicians and other notable figures. Please note that they should have knowledge of the chapter.



NOMINATIONS

2025-2026

CHAPTER NOMINEES:

- Thomas Arkle Clark Nomination
- ATO Consultant Nomination

CHAPTER NOMINATIONS CONTINUED ON NEXT PAGE...

TAC & STAFF NOMINEES

In addition to the awards sections of the Annual Report, the responses to the following questions will be the basis for the awards committee to consider the 2026 Thomas Arkle Clark Honoree Courage and Honor Honorees.

WHO IS YOUR CHAPTER'S THOMAS ARKLE CLARK NOMINEE?

Name: _____ Phone: _____

Email: _____ Graduation Month/Year: _____

Criteria for best candidates should include a brother who is or has:

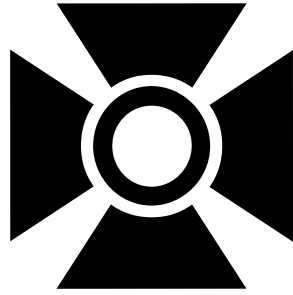
- Graduated or is Graduating (December 2025 or Spring/Summer 2026)
- A High GPA
- Campus Leadership
- Community Involvement Experience
- Honorifics/Scholarships
- Have your nominee apply using the following link: <https://go.ato.org/TAC>

WHO IN YOUR CHAPTER WOULD YOU RECOMMEND FOR COURAGE AND HONOR HONOREES?

Name: _____ Phone: _____

Email: _____ Graduation Month/Year: _____

Alpha Tau Omega is seeking candidates who have displayed courage and honor this year. See page 4 for the award description. Type out the Nominees' Story Below:



WHO YOU RECRUIT

2025-2026

WHO YOU RECRUIT:

Required

Written 365 Recruitment Plan

STUDS Profile

Awards

Sample Recruitment Materials

ChapterBuilder Snapshot

WHO YOU RECRUIT CONTINUED ON NEXT PAGE...

WHO YOU RECRUIT:

PLEASE ATTACH your chapter's 365 Recruitment Plan.

HINT *This plan should include Fall, Spring and Summer.*

Include your chapter's STUDS Profile on page 10 of this packet. Make sure to include the 7 indicators to your plan."

Does your campus have deferred recruitment? (Not allowed to recruit 1st semester freshman) Y N

Does the chapter participate in open recruitment? Y N

Does the chapter extend bids past the Campus Rush period? Y N

What percentage of the chapter's bids are extended during IFC sponsored recruitment weeks or events? %

What percentage of the chapter's bids are extended outside of IFC sponsored recruitment weeks or events? %

What was the chapter's recruitment goal for **FALL 2025**? _____

How many did the chapter actually recruit? _____

What was the chapter's recruitment goal for **SPRING 2026**? _____

How many did the chapter actually recruit? _____

What percentage of the men recruited did the chapter retain? %

What percentage of your chapter members completed Phired Up Certified this past year? %

Does the chapter use additional recruitment material? Y N

If yes, **PLEASE ATTACH A COPY**

Does the chapter use ChapterBuilder? Y N

If yes, **PLEASE ATTACH A SCREENSHOT**

STUDS RECRUITMENT PROFILE

Scholarship, Tone/Temperament, Usefulness, Doing/Done and Standards (STUDS) reflect the qualities desired and expected of each chapter member. In the boxes below, identify how the chapter has utilized the STUDS Profile in recruiting new members and upholding membership expectations. Please list the Chapter STUDS profile and describe how the chapter utilizes it in open recruitment. Include any supporting materials to help explain.

HINT Quantify your criteria, not just qualify it. This makes your standards more measurable.

S:

T:

U:

D:

S:

Chapter Recruitment Program

Submit your Chapter Recruitment Program. This should include written answers to the category questions below, along with any supporting documentation, and examples (such as marketing materials, training agendas, onboarding plans, data reports, or tools used). Your submission should clearly outline your strategies, processes, and outcomes, showing not just what you do, but how you do it and why it works.

Education + Coaching:

- How are you training your members on what successful open recruitment looks like on your campus and who is accountable for that education?
- What does ongoing coaching look like in your chapter, and how do you measure whether members are developing?

Marketing + Technology:

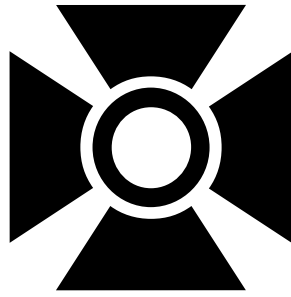
- What tools and platforms does your chapter use to share its story and support recruitment? How do they help you hit your recruitment goals?
- How do you know your outreach efforts are reaching and resonating with the right potential members?

Data + Trends:

- What data are you tracking around recruitment, retention, and engagement — and who reviews it?
- How does your chapter use data to adjust strategy instead of just reporting numbers?

Onboarding + Retention

- How do you intentionally involve new members in recruitment once they join?
- What systems do you have to keep members engaged across all academic years — not just freshman year?



HOW YOU EDUCATE

2025-2026

WHO YOU EDUCATE:

Required

Written Membership Education Program

Awards

Leadership Development Program

List of educational programs sponsored/attended

HOW YOU EDUCATE CONTINUED ON NEXT PAGE...

HOW YOU EDUCATE

REQUIRED

Is the chapter using The ATO Manual for member education? Y N

Does the chapter have a written Member Education Program in addition to The ATO Manual? Y N

If yes, **PLEASE ATTACH A COPY**

How long is the chapter's new member education program?

8 weeks or less?

More than 8 weeks?

Does your chapter have a membership education committee? Y N

If yes, list members who serve on the committee

Are new members allowed to attend chapter meeting? Y N

HINT

If the chapter opens and closes meetings in form and only allows new members to sit in on the business parts of chapter meetings, please mark "yes" in the response above. It is acceptable that new members do not sit in on formal/ritual proceedings and/or the practice of "Good of the Order."

Does the chapter use the Brotherhood Playbook programming for General Members? Y N

Which lessons did your chapter host/utilize over the year?

Does the chapter have a leadership Development Program? Y N

If yes, **PLEASE ATTACH A COPY**

Does your chapter have men in prominent campus or community leadership positions? Y N

(IFC, SGA, Campus Ambassador, ect.) **PLEASE INCLUDE DETAILS AND SUPPORTING MATERIAL**

Does the chapter sponsor or attend additional community/campus programming? Y N

If yes, **PLEASE INCLUDE DETAILS AND SUPPORTING MATERIAL**

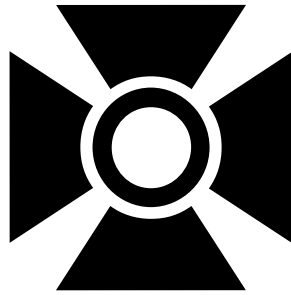
Please answer the following and provide additional documentation:

1. How has the chapter implemented COACH, or similar mentorship program? Describe the program. Be specific.

2. Describe how your men in your chapter have been educated on ATO Health and Safety Policies. Please provide details on how both the initiated members and pledges/new members are educated..

What percentage of your chapter members completed the Money Vehicle Certification this past year?

%



EMPOWERING THE JUDICIAL BOARD

2025-2026

EMPOWERING THE JUDICIAL BOARD:

- Required**
 - Chapter Bylaws
 - Member Accountability and Expectations
- Finances**
 - Total Accounts Receivable
 - Complete Chapter Budget
- Academics**
 - Community Grade Report
 - Written Academic Program

EMPOWERING THE JUDICIAL BOARD CONTINUED ON NEXT PAGE...

EMPOWERING THE JUDICIAL BOARD

PLEASE ATTACH A COPY of the chapter's bylaws.

Does the chapter hold members accountable through the Judicial Board? Y N

Does the chapter have predetermined guidelines and expectations used in the Judicial Board?
If yes, **PLEASE ATTACH A COPY**

HINT *What happens when someone does not make grades? Is there a specific sanction? Is that clearly defined for the chapter outside of your bylaws?*

FINANCES

How much are your chapter's Local Dues?

\$ _____

What percentage of chapter members paid dues in full?

100% 90% 80% 70% 60% 50% or Below

Does the chapter use a financial/billing service to collect payments (dues, rent, etc.)? Y N

If yes, which one?

BILLHIGHWAY **Other (Name):** _____

Y N

Did the chapter create a detailed budget for the semester/year?

If yes, **PLEASE ATTACH A COPY**

HINT *Fundraising events are not the same as philanthropy events.*

ACADEMICS

Have the university/college provide a grade report for the chapter. This report should include the overall chapter GPA, the All Men's Average and the chapter's rank among fraternities on campus FOR THE LAST THREE SEMESTERS.

- Overall Chapter GPA
- All Men's Average (AMA)
- Chapter Rank (among fraternities)

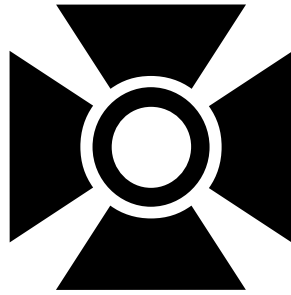
GRADE REPORT MUST BE AN OFFICIAL DOCUMENT FROM THE SCHOOL.

HINT *Ask the campus Greek Life director/advisor for this information in advance to give them enough time to request/collect the necessary data.*

Does the chapter provide Academic Programming?

If yes, **PLEASE ATTACH DETAILS AND SUPPORTING MATERIAL**

How does your chapter teach your members about unacceptable behaviors within ATO? Y N



ENGAGING THE RITUAL

2025-2026

ENGAGING THE RITUAL:

- Required**
 - List of Chapter Brotherhood Programs and Events
- Awards**
 - Ritual Programming/Events
 - Spiritual Programming/Events
 - List of Chapter Brotherhood Awards

ENGAGING THE RITUAL CONTINUED ON NEXT PAGE...

ENGAGING THE RITUAL

PLEASE ATTACH A COPY of the Chapter Brotherhood Programs and Events.

Did your chapter hold an initiation ceremony this year? If so, when was it? Y N

FALL: _____
SPRING: _____

Did the chapter hold formal chapter meetings? Y N

If yes, how many? **FALL:** _____
SPRING: _____

Did your chapter hold a Formal Pledging Ceremony? Y N

Do you require your men to wear a coat and tie for initiation? Y N

What would your chapter rate the condition of your initiation equipment? _____

Did the chapter open and close meetings in form? Y N

If yes, how many? **FALL:** _____
SPRING: _____

Does the chapter have a brotherhood program? Y N

If yes, **PLEASE ATTACH THE PROGRAM**

Does the chapter perform the senior reaffirmation ceremony? Y N

Does the chapter perform the officer installation ceremony? Y N

Does the chapter have Spiritual Programming? Y N

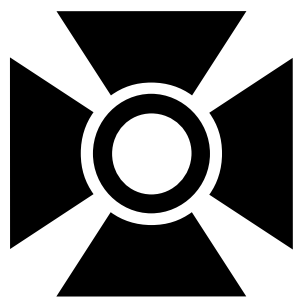
If yes, **PLEASE ATTACH THE PROGRAM**

Does the chapter have Brotherhood Awards? Y N

If yes, **PLEASE ATTACH THE WINNERS**

What percentage of seniors are still involved with the active chapter?

100% **90%** **80%** **70%** **60%** **50% or Below**



WHO YOU ELECT

2025-2026

WHO YOU ELECT:

- Sample of Executive Board/Chapter Minutes
- Alumni Relations**
 - Alumni Programs and Events
 - Alumni Communication Material
 - Board of Trustees Information
 - Alumni Association
- Community Relations**
 - Chapter Contribution Breakdown
 - Signature Event
 - CrowdChange Snapshot
- Public Relations Programs and Events**
 - Chapter Communication Program and Strategy
 - Promotional Materials
 - Parents/Faculty Programs and Events
- House Manager**
 - Fire Safety Compliance
- Awards**
 - Chapter's Strategic Plan
 - Campus Awards
 - List of Campus Involvement and Activities
 - Roadshow Summary

WHO YOU ELECT CONTINUED ON NEXT PAGE...

WHO YOU ELECT

Does the chapter utilize a strategic plan? Y N
If yes, **PLEASE ATTACH A COPY**

HINT *This is your structured action plan on how to achieve your chapter's goals.*

PLEASE ATTACH A COPY of Example Executive Board Minutes.

Did the chapter hold organized goal-setting retreats? Y N
If yes, when (date)? _____

Did the chapter hold organized officer transitions? Y N

How often did the Executive Board meet?
 Weekly **Monthly** **Other (please explain):** _____

What was the average attendance at chapter meetings?
 100% **90%** **80%** **70%** **60%** **50% or Below**

What is the chapter president's current class/year?
 Freshman **Sophomore** **Junior** **Senior**

ALUMNI RELATIONS

Does the chapter have a dedicated Alumni Relations Officer(ARO)? Y N

Does the chapter have a Board of Trustees (BOT)? Y N

How involved is the chapter BOT? (Rate 1-5, with 5 being highly involved.)
 5 4 3 2 1 We don't have a BOT

Does the BOT have a chapter officer mentor program? Y N

Was the BOT involved with any chapter goal-setting retreats? Y N

Was the BOT involved with officer transitions? Y N

Did the BOT meet with the new member class? Y N

If yes, how often?

Monthly Semesterly Other (please explain): _____

How often does the BOT meet?

Monthly Semesterly Other (please explain): _____

Did the BOT (or any member of the BOT) attend chapter meetings? Y N

If yes, how many?

FALL: _____
SPRING: _____

Does the BOT attend Initiation?" Y N

Who is the current BOT Chairman? _____

Phone: _____

Email: _____

Who are the at large members?

Name: _____

Phone: _____

Email: _____

Name: _____

Phone: _____

Email: _____

Name: _____

Phone: _____

Email: _____

Name: _____

Phone: _____

Email: _____

Name: _____

Phone: _____

Email: _____

Name: _____

Phone: _____

Email: _____

Rate the involvement of your alumni (Rate 1-5, with 5 being highly involved.)

5 4 3 2 1

Does the chapter have an Alumni Association?

Y N

Who is the Alumni Association (not BOT) President?

Name: _____

Phone: _____

Email: _____

ALUMNI-RELATED QUESTIONS WILL NOT AFFECT TRUE MERIT.

COMMUNITY RELATIONS

On a **SEPARATE** spreadsheet, please list all chapter members and new members holding membership in national and/or local honor societies (e.g. Omicron Delta Kappa, Phi Beta Kappa, etc.), attending school on a scholarship (name the scholarship, if applicable), named to the Dean's List or receiving a 4.0 GPA during the previous year. (Use additional sheets as needed.) **Make sure the file is electronically available for your Leadership Consultant.**

NAME	HONOR RECEIVED
Joe Undergrad	Dean's List
Stew Dent	Phi Beta Kappa, Who's Who, German Honorary Society

PHILANTHROPIC DOLLARS DONATED TOTAL DONATED: _____

On a **SEPARATE** spreadsheet, please list all of the money the chapter donated directly to an organization. Make sure the file is electronically available for your Leadership Consultant.

- Please count the dollars donated directly to a charitable organization (**does not include other Greek organizations**).
- Please do not count the costs associated with running an event or attending an event.
- Sum all the money for the event in the DONATED column for that date.
- Provide a primary contact for donations to be verified
- Provide receipts of donations

ORGANIZATION	DATE	DONATED	DESCRIPTION	PRIMARY CONTACT	PHONE	EMAIL
MS Society	2/11/26	\$5,000.00	Auctioned off haircuts for brothers	John Smith	555-555-5555	jsmith@email.com
CASA of Indiana	9/2/25	\$500.00	Chapter donated to purchase a date at the Theta Date Auction	Laura Smith	555-555-5555	lsmith@email.com

COMMUNITY SERVICE HOURS TOTAL HOURS: _____

On a **SEPARATE** spreadsheet, please list all of the hours of hands-on service chapter members and new members completed. Make sure the file is electronically available for your Leadership Consultant.

- Please count the hours spent doing hands-on service for another charitable organization (does not include other Greek organizations).
- Please do not count the hours associated with planning a community event, or any hours associated with attendance at a philanthropy event.
- Sum all the hours for the event in the HOURS column for that date.
- Sum the number of participants in the # of ATOs column for that date.
- Provide a primary contact for hours to be verified

EVENT	DATE	HOURS	# OF ATOs	DESCRIPTION	PRIMARY CONTACT	PHONE	EMAIL
Habitat for Humanity	1/11/26	150	25	ATO re-shingled houses	Jill Smith	555-555-5555	jsmith@email.com
Indianapolis Soup Kitchen	2/23/26	16	4	Volunteered at soup kitchen	Larry Smith	555-555-5555	lsmith@email.com

COMMUNITY RELATIONS CONT.

On a SEPARATE spreadsheet, please list all chapter members and new members who are involved in campus and/or community activities/organizations, offices held and any special recognition received. Make sure the file is electronically available for your Leadership Consultant.

NAME	ACTIVITY	OFFICE	RECOGNITION
Joe Undergrad	Varsity Football	Captain	All-American, NIC All-Fraternity
Stew Dent	Student Government	Senator	--

HINT Be sure to include IFC officers, varsity letter athletes, campus clubs, student government, etc.

What percentage of members were involved in at least one other student organization?

- 100%
 90%
 80%
 70%
 60%
 50% or Below

Did the chapter host a Signature Event?

Y N

If yes, **PLEASE ATTACH NAME, DETAILS AND SUPPORTING MATERIALS**

Does the chapter use CrowdChange?

Y N

If yes, **PLEASE ATTACH A SCREENSHOT**

Did the chapter win any campus or other awards this year (2025-2026)?

Y N

If yes, **PLEASE ATTACH A LIST**

PUBLIC RELATIONS

Did the chapter report to ATO Roadshow at least four times per month?

Y N

Chapter's Social Media Account Handles:

Facebook Handle. _____

Instagram Handle. _____

HINT The chapter communication program helps the Communication Award Committee select excellence and communication award-winners. Be as detailed as possible, and provide proof of any claims made (links, printouts, screen-captures, etc.). Include all methods ranging from chapter-specific to community-wide communication.

Was the chapter positively recognized by local, regional and/or national media (e.g.--news articles, advertisements, university publications, websites, TV, radio, etc.)?

Y N

If yes, how many times was the chapter recognized?

PLEASE ATTACH A COPY OR LINK OF EACH

Did the chapter hold a faculty/administration event this year?

Y N

If yes, **PLEASE ATTACH DETAILS AND SUPPORTING MATERIAL**

Did the chapter hold a parent event this year?

Y N

If yes, **PLEASE ATTACH DETAILS AND SUPPORTING MATERIAL**

HOUSE MANAGER

Does the chapter have a house or lodge?

Y N

If yes, how many members are live-in? _____

What is maximum capacity? _____

Did the chapter eat meals together?

Y N

If yes, how often?

Weekly **Monthly** **Other (please explain):** _____

AWARDS

What were the chapter's two biggest achievements this past academic year?

PLEASE ATTACH A COPY

Did the chapter hold fundraising events?

Y N

If yes, **ATTACH DETAILS AND SUPPORTING DOCUMENTATION**

Did the chapter produce an alumni newsletter (electronic or printed) or some form of update submitted to alumni members on behalf of the chapter?

Y N

If yes, how often was it produced? _____

PLEASE ATTACH A COPY

Did the chapter hold alumni events?

Y N

If yes, how many? _____

Does the chapter have an Alumnus of the Year award?

Y N

If yes, who? _____

ADDITIONAL INFORMATION

Is the Health & Safety Officer on the Executive Board?

Y N

Does the chapter use BYOB, tickets or third party vendors at social functions?

Y N

Does the chapter use kegs?

Y N

Does the chapter purchase cases of beer?

Y N

Is hard liquor allowed at social events?

Y N

Does the chapter have a cover charge for social events?

Y N

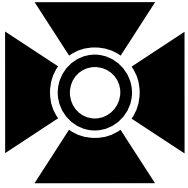
Does the chapter have a big/little program?

Y N

Did the chapter have a Health & Safety violation with the National Fraternity or University within the last year?

Y N

If yes, provide a brief description:



ALPHA TAU OMEGA

CERTIFICATE OF COMPLIANCE

AR25-26

We certify that the Alpha Tau Omega Health & Safety Policy has been discussed with the chapter and that each member, pledge and new member understands the Health & Safety Policy.

We, the undersigned chapter officers, understand that we are responsible for upholding the Alpha Tau Omega Health & Safety Policy, and failure to do so may result in disciplinary action against the chapter and ourselves.

Furthermore, we certify that all of the programs and activities of our chapter are in strict compliance with the Alpha Tau Omega Health & Safety Policy and are consistent with the spirit and intent of the *Alpha Tau Omega National Fraternity Governing Documents*.

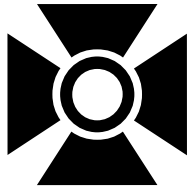
_____	_____	_____
School (University/College)	Chapter (Insignia)	Date
_____	_____	_____
President (name, phone, email)	President (signature)	
_____	_____	_____
Vice President (name, phone, email)	Vice President (signature)	
_____	_____	_____
Chaplain (name, phone, email)	Chaplain (signature)	
_____	_____	_____
Treasurer (name, phone, email)	Treasurer (signature)	
_____	_____	_____
Membership Education Chairman (name, phone, email)	Membership Education Chairman (signature)	
_____	_____	_____
Secretary (name, phone, email)	Secretary (signature)	
_____	_____	_____
Health & Safety Officer (name, phone, email)	Health & Safety Officer (signature)	
_____	_____	_____
Recruitment Chairman (name, phone, email)	Recruitment Chairman (signature)	
_____	_____	_____
Historian (name, phone, email)	Historian (signature)	
_____	_____	_____
Social Chairman (name, phone, email)	Social Chairman (signature)	
_____	_____	_____
House Manager (name, phone, email)	House Manager (signature)	
_____	_____	_____
Board of Trustees Chairman (name, phone, email)	Board of Trustees Chairman (signature)	



ALPHA TAU OMEGA

HEALTH AND SAFETY POLICY

- B1. The chapter, members, and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- B2. Alcoholic beverages must not be purchased with chapter funds or funds pooled (i.e. passing the hat or using digital payment apps, i.e., Venmo) by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- B3. Alcoholic beverages must either be: a) Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or b) Brought by individual members and guests through a bring your own beverage ("BYOB") system in compliance with ATO guidelines
- B4. The presence of alcohol products above 15% alcohol by volume ("ABV") is prohibited on any chapter premises or at any event, except when served by a licensed and insured third-party vendor.
- B5. A chapter must not co-host or co-sponsor an event with a bar, event promoter, or alcohol distributor; however, a chapter may rent a bar, restaurant or other licensed and insured third-party vendor to host a chapter event.
- B6. A chapter must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.
- B7. Any event or activity related to the new member joining process (e.g. recruitment, rush etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation, including but not limited to "bid night," "big/little" events or activities, "family" events or activities, and any ritual or ceremony.
- B8. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter must utilize a guest list system. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio, and must not exceed local fire or building code capacity of the chapter premises or host venue.
- B9. The chapter, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.
- B10. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third-party vendor are prohibited (i.e. amounts of alcohol greater than what a reasonable person should consume over the duration of an event, including but not limited to kegs, boxed wine, 30-racks, alcohol punch, etc.).
- B11. The chapter, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances.
- B12. All chapter houses shall, prior to, during, and following occupancy, meet all local fire and health codes and standards.
- B13. Chapter members should call 911 if they observe someone injured or in distress, or if they suspect a fire or other dangerous condition.
- B14. No person shall possess and/or use firearms or explosive devices of any kind within the confines and premises of a chapter house.
- B15. No person shall use smoking products of any kind within the confines and premises of a chapter house.
- B16. Candles should not be used in chapter houses or individual rooms.
- B17. Hazing is prohibited. The term hazing is hereby defined to mean any or all of the following: Any willful act or practice by a member or pledge, directed against a member or pledge, which, with or without intent: a) Is likely, with reasonable possibility, to cause bodily harm or danger, offensive physical punishment, or disturbing pain. b) Is likely to: (1) compromise the dignity of a member or pledge, (2) cause embarrassment or shame to a member or pledge in public, (3) cause a member or pledge to be the object of malicious amusement or ridicule, or (4) cause psychological harm or substantial emotion strain. c) Will, unreasonably or unusually, impair a member's or pledge's academic efforts including, without limitation, depriving him of normal sleep.



ALPHA TAU OMEGA

HEALTH AND SAFETY POLICY

- B18. Any requirement by a member or pledge which compels a member or pledge to participate in any activity which is illegal, which is known by the person to be contrary to a member's or pledge's moral or religious beliefs, or which is contrary to the rules or regulations of the member's or pledge's school is prohibited.
- B19. Any requirement by a member or pledge which compels or encourages a member or pledge to participate in any activity, the nature of which would make such an activity offensive and/or unacceptable to, or unlikely to be engaged in by a reasonable man is prohibited.
- B20. Any requirement, activity, or action which subjects a member or pledge to degrading, demeaning or deliberately unpleasant and offensive treatment whether physical or mental is prohibited.
- B21. Permission or approval by the person being hazed is not a defense.
- B22. The Fraternity will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional. This includes any actions, activities or events, whether on chapter premises or an off-site location which are demeaning to women or men, including but not limited to verbal harassment, sexual assault by individuals or sexual assault by members acting together. Strippers, exotic dancers or similar persons, whether professional or amateur, at a fraternity event are prohibited.
- B23. Chapter women's auxiliary groups, such as Little Sisters organizations, are prohibited.
- B24. Each Interest Group and Colony (and eventual chapter upon receiving its charter) shall be substance-free alcohol free and shall remain substance free. Substance-free means no alcohol in a Chapter house or on Chapter property, including all common areas and individual rooms. Individuals (members or non-members, undergraduates or alumni) are prohibited from entering, consuming or storing any quantity of alcohol in a Chapter house or on Chapter property. The definition of substance-free applies to existing chapters that have become substance-free by other means.
- B25. If a member assists another person in obtaining immediate and appropriate medical care related to the use or consumption of alcohol, drugs, or to another medical emergency, then that member, as well as those who are assisted, will not be subject to individual disciplinary action with respect to the incident. This is the case even if the member who is assisting was a contributing factor to that emergency. An individual may benefit from this policy more than once, though it is within the discretion of the Fraternity to take disciplinary action after evaluating the circumstances under which a member has been subject to repeated use of the policy.
- B26. A chapter that seeks immediate and appropriate medical assistance for a person in need related to the use or consumption of alcohol, drugs, or to another medical emergency, may be eligible for mitigation of charges related to violations of organizational policies. To be eligible for this potential mitigation, the chapter will be required to meet in person or by phone with a National Fraternity staff member or an alumni volunteer designated by the Fraternity. A chapter may benefit from this policy more than once, though it is within the discretion of the Fraternity to take disciplinary action after evaluating the circumstances under which a chapter has been subject to repeated use of the policy.
- B27. Big/little brother programs including Big/Little ceremonies including but not limited to "reveals" are not permitted..